

Employee Specification –Teaching Assistant Level 2

Detailed below are the types of skills, experience and knowledge that are required of applicants applying for the post. The ‘Essential’ requirements indicate the minimum requirements, and applicants lacking these attributes will not be considered for the post. The points detailed under ‘Desirable’ requirements are additional attributes to enable the applicant to perform the position more effectively or with little or no training. They are not essential but may be used to distinguish between acceptable candidates.

KEY			
		A	= Application
		SP	= Selection Process
Person Specification	Essential	Desirable	Method of Assessment
Knowledge			
Working knowledge of national/foundation stage curriculum and other relevant learning programmes/strategies	✓		A & SP
Full working knowledge of relevant polices/codes of practice and awareness of relevant legislation	✓		
Experience working with children of relevant age	✓		
Understanding of classroom roles and responsibilities and your own position within these	✓		
Understanding of principles of child development and learning processes	✓		
Qualifications			
NVQ level 2 for Teaching Assistants or equivalent qualification or experience	✓		
Training in the relevant strategies e.g. literacy and/or in particular curriculum or learning area e.g. bi-lingual, sign language, dyslexia, autism, Makaton, pecs etc.	✓		
Appropriate first aid training		✓	
Skills			
Very good numeracy/literacy skills	✓		
Can use ICT effectively to support learning	✓		
Ability to relate well to children and adults	✓		
Work constructively as part of a team	✓		
Use of other technology equipment, eg. video, photocopier		✓	
Ability to self-evaluate learning needs and actively seek learning opportunities		✓	