

Headteacher: Hayley Marshall

Arrangements for the re-opening of Iveson Primary from 8th March 2021

In order to maintain the safety of parents, staff, and children we will be implementing the following measures to minimize risk as children return to school.

Arriving and Leaving the School Grounds

- 1) **Only parents with SEN children and a school car park permit will be allowed to bring their car on to the school grounds – these parents will drop off at 8.30am and pick up at 3pm, if the child has 1:1 support their support will collect the child from the car and return them at the end of the day. If there are siblings in the family, individual arrangements will be made in relation to age and need. This will minimize the number of adults in the school entrance where there is insufficient space to maintain social distancing.**
- 2) **All other parents will be given a scheduled drop off and pick up times (see table below) these are staggered to enable social distancing and allow more time for those dropping off in Nursery and Reception. In line with government guidelines, only one adult will be permitted to bring the child/ren onto site. We would encourage Year 5 & 6 to enter and exit the school site independently.**
- 3) **All adults on site are asked to wear a face mask/covering, not to congregate and to maintain social distancing of at least two metres at all times.**
- 4) **Please ensure you drop off and pick up from your designated door – this has been planned to ensure we can safely manage increased numbers on site at these periods.**
- 5) **If you are dropping off to multiple year groups, please arrive at the earliest time and then drop off in order staff will be in classes to greet the children should they arrive earlier than the allotted time**
- 6) **You are responsible for ensuring you and your child maintain social distancing at all times whilst arriving, on and leaving the school site.**

At drop off enter through the main school gates and leave through the pedestrian gate, at pick up enter through the pedestrian gate and exit through the main school gate.

If you are using the gate leading on to Iveson Drive, please have due regard for social distancing as far as is possible in this area.

GROUP A	ACCESS/EXIT DOOR	ARRIVAL	DEPARTURE
Y2 KINGFISHERS	KS1 PLAYGROUND DOOR	8.40am	3.00pm
Y4 SWIFTS	Y4 FIRE DOOR		
Y5 DOVES	Y5 FIRE DOOR		
Y6 KESTRELS	Y6 FIRE DOOR		
GROUP B	ACCESS/EXIT DOOR	ARRIVAL	DEPARTURE
LADYBIRDS	NURSERY DOOR		

ROBINS 2	EARLY YEARS PLAYGROUND DOOR	8.45am	3.05pm
Y1 FINCHES	KEYSTAGE ONE PLAYGROUND		
Y3 WRENS	YEAR 3 DOOR		
GROUP C	ACCESS/EXIT DOOR	ARRIVAL	DEPARTURE
Y2 SPARROWS	EXTERNAL CLASSROOM DOOR	8.55am	3.15pm
Y4 RAVENS	Y4 FIRE DOOR		
Y5 HAWKS	KS2 PLAYGROUND DOOR		
Y6 EAGLES	Y6 FIRE DOOR		
GROUP D	ACCESS/EXIT DOOR	ARRIVAL	DEPARTURE
ROBINS 1	EARLY YEARS PLAYGROUND DOOR	9.00am	3.20pm
Y1 OWLS	KEYSTAGE ONE PLAYGROUND		
Y3 JAYS	YEAR 3 DOOR		
ONE TO ONE CHILDREN	Support Staff to Car Park	8.30-am	3pm

A member of staff will collect children from and take them back to the school bus, we appreciate times of arrival for both the school bus and public transport may be impacted by Covid-19 and as such children may arrive before or after their staggered arrival times, this has been considered in our plans and children will be supported as appropriate to enter school whilst maintaining social distancing

Access to the School Office

To maintain safety on site only **one adult** will be permitted into the main entrance at any one time – should you need to come to the School Office please ensure you queue along the ramp maintaining social distance and leave down the steps, alternatively phone the school office and book an appointment time.

Classrooms

Nursery and Reception classrooms will still be set with provision that allows for learning through play, however, this will be with reduced furniture and resources to allow for regular cleaning and to ensure as much social distancing as possible.

Year One will use a mixed approach according to need allowing for as much social distancing as possible.

Year Two and Six classrooms have been set up to allow two children side by side at a desk and facing forward in line with government guidance.

Clothes

Children should attend school in uniform, as some learning will be taking place outside, please ensure they bring a suitable coat/ jacket with them. Government guidance now states that uniform does not need to be washed more than normal.

Equipment

To prevent cross-contamination we will be providing children with their own writing equipment which they will use for all their school- work. Children may bring their own book bag in but must not bring in any other equipment.

Water Bottles



Children need to bring in their own water bottles, these need to be named and kept with them throughout the day. We have made arrangements for these to be filled in line with safety procedures.

Lunches and Lunch Boxes

Lunches will be in classrooms for Year 2 - 6 until such a time as government guidance removes the two metre rule. EYFS and Year One will be timetabled to eat in the hall.

Packed lunches will be stored in your child's classroom.

Mobile Phones

If your child is travelling to school without an adult and needs to bring their phone with them, you must notify the school office. We will then ensure these are kept secure during the school day.

Transport

Children travelling on the school bus will not be required to wear a face mask as they are under the age of 11 (please note this is based on guidance as of 14/07/2020 and may change prior to the return to school) however, if adults need to get on the bus to fasten seatbelts, they will need to wear a mask. Transport staff are not permitted to fasten children in. We appreciate that bus services may be varied at this time and will ensure we have staff at school ready to greet the children and direct them to their classroom, younger children will be accompanied to their classroom by a member of the staff team. Please ensure you speak to your children about the importance of staying in their seat with their seatbelts on. All buses have a chaperone and it is important the children follow their instructions to keep themselves and others safe.

Minimizing Risk

To keep the children and staff as safe as possible we have implemented a wide range of measures these include regular cleaning throughout the day, children staying in their class group throughout the day with designated indoor and outdoor spaces, key times to wash/sanitize hands, designated toilet blocks and sufficient staffing levels to ensure safe movement to and from the areas the children can use. Shared areas that are timetabled with deep cleaning taking place between each group. Where interventions take place with children from the same year group but different classes, we will use large transparent screens, these mean that should one child from one class has a positive covid test the other class would not need to isolate as guidance clearly identifies these as an effective and accepted way of minimizing risk.

As you may be aware from reports in the press, all staff in Primary School have access to Lateral Flow Tests twice weekly. If this is positive or void staff will isolate and book a PCR test and only return to school if this is negative.

Face Masks

Current guidance clearly indicates that the wearing of face masks with Primary aged children is not required in school and hinders the ability to teach therefore unless there is a change in guidance for Primary schools, teachers will not be wearing these whilst delivering lessons, we will keep this under review and notify you of any changes. Staff who are required to work across school due to the nature of their work i.e., nurture or Speech and Language will use a clear screen. Staff may wear face masks in areas where social distancing cannot be maintained or where staff need to go into a number of classes i.e., for monitoring and evaluation purposes. Masks will always be worn when administering First Aid.



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There are clear processes required for the wearing and removal of face coverings which if not managed correctly can increase risk and therefore these are not advised for younger children. If your child is wearing a mask to travel to school, please can you notify us in advance so we can support children and ensure procedures for the removal and disposal of these can be adhered to, if the mask is not disposable, they **must** bring a plastic bag which this can be placed in and then taken home at the end of the day, we would ask that parents take responsibility for the removal and disposal of masks as staff will be overseeing hand cleaning procedures.

Policies

We have added an addendum to some of our policies to ensure we can effectively safeguard our children during this period this includes the Behaviour Policy where we have added additional rewards for children who show consideration to others linked to procedures around hand washing/sanitization and social distancing. Sanctions will be added for actions or behaviour that puts other children/ members of the school community at risk.

We will ensure that children are made aware of the importance of staying in their bubble and ask that you also remind children of this as they prepare to return to school.

To limit the risk of contamination we would ask that children only bring their book bag, coat, and mobile phone (if necessary and with written consent) into school. Any reading books will be quarantined for 48 hours before sending them out and this will be repeated when they are returned. We know many of you like to send birthday treats in and we are happy to accommodate this but would need to quarantine them for 48 hours before handing them out, if you do want to do this can I please remind you that we are a nut free school.

Wraparound Care

Wraparound care is available; however, we ask you work with us and only use this service if it essential. Wraparound provision will be table- top based so we can ensure social distancing and the maintaining of bubbles. Due to the increase in staffing to provide this service breakfast club will £2.50 per day. Bookings need to be made in advance to ensure the correct staff ratios. Payment needs to be made a week in advance and is non- refundable. Details of cost and times for Breakfast Club and the Nest can be found on the school website.

To maintain safe practice, we are only opening Breakfast and After School up to families where the Parent/s or Carer/s with primary care are working.

We appreciate many of you used Breakfast club to encourage your children to eat breakfast and we will provide breakfast bagels/ toast to all children in the Spring term as the National Schools Breakfast Programme has been extended.

Reminder

Please can I remind all parents/carers, that if your child/ren have any new medical needs or developed any allergies that school are unaware of that you inform us via Whatsapp or Parent Contact prior to returning to school. We would also remind you to update us if your contact details have changed and ensure that we have two contacts in case of emergency.

Thank you for your continued support at this time, if you have any questions or queries, please contact us.



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