

Headteacher: Hayley Marshall

SEN Support Plan Review – Spring Term

Dear Parents/Carers,

Following the introduction of a new online system, I hope that you have been able to book an appointment with your child's class teacher during the upcoming Parent-Teacher Consultation evenings (19th & 21st March 2019). If you have not been able to do so, please contact me via WhatsApp and I will make alternative arrangements for you to discuss progress with your child's class teacher.

In addition to the Parent-Teacher Consultations, for all pupils on our Special Educational Needs (SEN) Register, a meeting will be scheduled to take place with me as SENCO. There are a number of options below, please indicate your preference by WhatsApp and arrangements will be made and confirmed.

- Option 1:** I can meet with you just before or just after your appointment with the class teacher (I am able to access your appointment time within the system)
- Option 2:** An appointment can be made during the school day on Tuesday 19th March
- Option 3:** An appointment can be made during the school day on Wednesday 20th March
- Option 4:** An appointment can be made during the **morning** of Thursday 21st March

For all pupils on the SEN Register, it is important that parents have the opportunity to review their child's progress with both the class teacher and with the SENCO. Parent-Teacher consultations take place twice per year for all pupils. SEN Support Plans are reviewed with the SENCO towards the end of each term (three times per year).

Kind regards,



Mr Everett
Assistant Headteacher and SENCO